



Administrative Audit Reports of
Barasat Government College
 10 K.N.C. Road, Kolkata-700124
 [by External Expert Committee]


Administrative records of last five financial years: 2018-19, 2019-20, 2020-21, 2021-22, 2022-23 (1st April to 31st March of each financial year)

Serial No	Category/ Department	Description /Key aspects	Observation with documentary evidence [Status of availability yes/ No]
1.	<u>General Administration</u> 	Certificate of Affiliation under 12(b) and 2(f) of the UGC	Yes
		NAAC Accreditation Certificate (2 nd Cycle)	Yes
		ISO Certification document: 9001:2015, 14001:2015, 50001:2018	Yes
		University affiliation documents (UG and PG)	Yes
		Participation in NIRF ranking	Yes
		Updated AISHE Report	Yes
		Proceedings of all the meetings of the statutory bodies	Yes
		Report of last Financial Audit	Yes
		Whether Website and various E-Mail Ids of college, different committees and teachers are registered under *.ac.in	Yes
		Formation of Anti-Ragging Squad (Cell)	Yes
		Activities of Internal Complaints Committee (ICC)	Yes
		Security Deployment: 1. Govt. Category 2. Internal arrangement	Yes.
Air Pollution Monitoring Station	Yes		

ghosh
 Co-ordinator, IQAC
 Barasat Government College
 Government of West Bengal

Shatterjee
 Principal
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		Solar Energy Generation and Utilization	Yes (WBPCB and WBREDA)
		Drinking water and canteen facility	Yes
		CCTV Security System	Yes
		Fire Extinguisher	Yes
		Medical or first aid facility	Yes
		Facilities of Copy, Print and Scan (for Students)	Yes
		Ramp Facility or wheel chair facility for physically challenged person (divyangjan)	Yes
		Seminar Halls, E-Class Rooms and Language Lab	Yes
2.	Administrative office 	Salary acquittance book for all staffs of college	Yes
		Salary records of Teaching and Non-teaching staff	Yes
		Service records of Teaching and non-Teaching Staff	Yes
		Record of Student Related Documents – Admission/ Enrolment/ Eligibility/TC/LC/Migration	Yes
		Utilization of Government Grants (RUSA, UGC, DST-FIST etc), non-government funds (ongoing and completed)	Yes
		Details of operating bank accounts	Yes
3.	Library	INFLIBNET facility	Yes
		Library Automation Software facility	Yes
		Accession Register Updated	Yes
		Library Documents Classified and Arranged with stock maintenance records	Yes

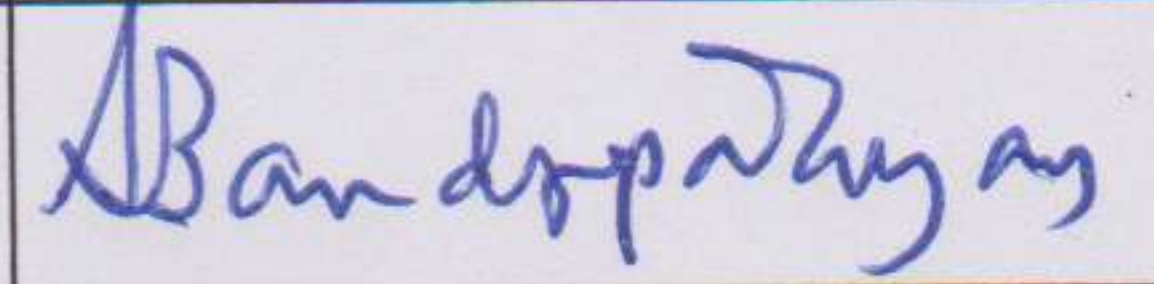

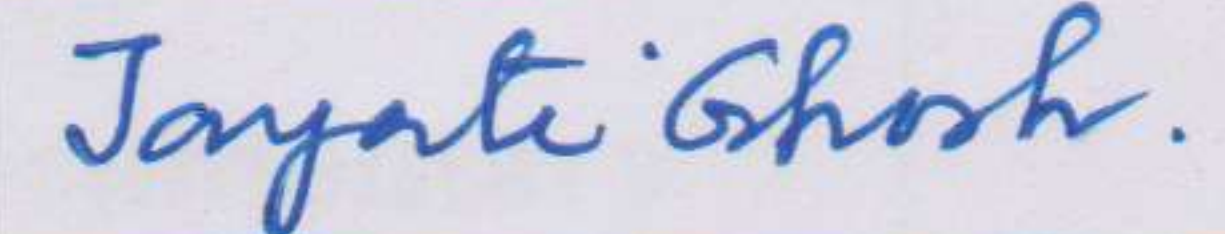

4.	Student Section	All the necessary documents of various Scholarships, Student Free-ships and Students' Credit Cards	Yes
		Documents of Students' Counselling	Yes
5.	Sports	Indoor sports and Multigym facilities	Yes
6.	NSS Cell	Activity documents	Yes
7.	 Academic Departments	Teachers' workload distribution documents	Yes
		Record of regular, contractual, SACT, guest faculties	Yes
		Departmental Time Tables of Odd and Even Semesters	Yes
		Departmental Committee meeting records, PG BOS meeting doc etc (for PG dept)	Yes
		Computer and Internet facility	Yes
		Departmental stock register for Instruments & consumable items and log book for instrument facility for lab-based Departments	Yes
		Availability of sufficient Lab facilities with instruments & chemicals	Yes
		Whether equipped for the present syllabus?	Yes
8.	Alumni Association	Registration documents	Yes
		Membership documents	Yes
9.	Placement Cell	Activity documents	Yes.


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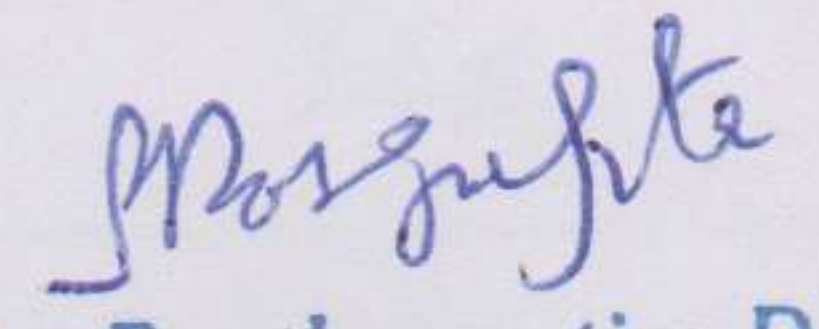
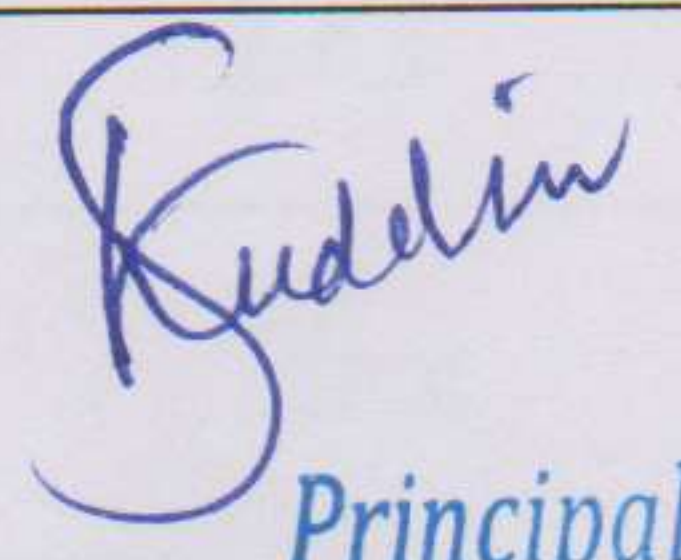
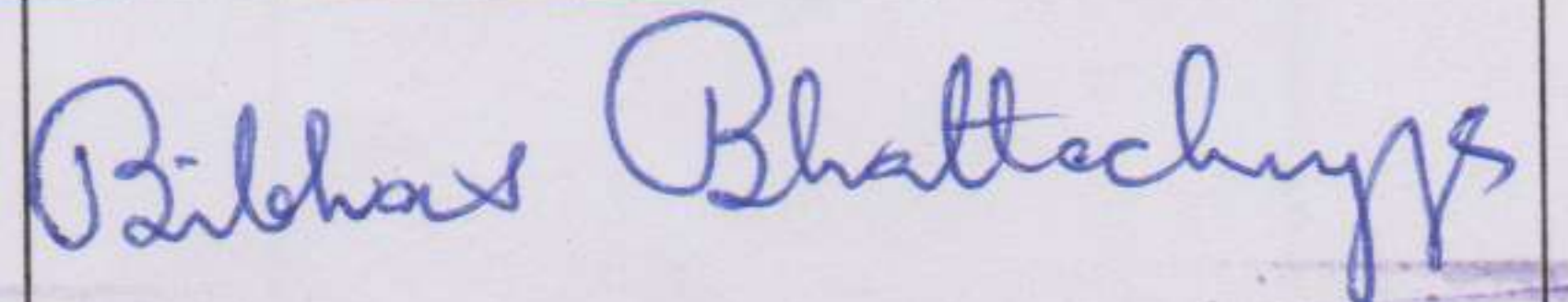

Principal
Barasat Government College

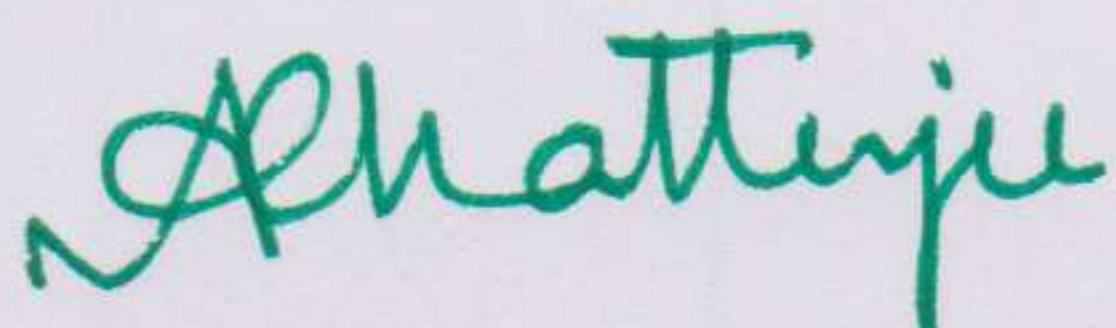
We, the members of the Administrative Audit Committee, have conducted the Administrative Audit of Barasat Government College, Barasat, North 24 Parganas for the Financial Year 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23 and furnish, hereunder, the above mentioned observations and recommendations.

Internal Committee:

Sl. No.	Name	Designation	Signature
1	Dr. Arup Bandyopadhyay	Associate Professor in Chemistry	
2	Dr. Narayan Ch. Bar	Associate Professor in Chemistry	
3	Dr. Jayati Ghosh	Associate Professor in Zoology	
4	Dr. Indranath Bhattacharyya	Associate Professor in Mathematics	

External Expert Committee:

Sl. No.	Name	Designation	Signature
1	Dr. Parthapratim Dasgupta	Principal, Barasat College	 Dr. Parthapratim Dasgupta M.A., M.Phil, Ph. D Principal Barasat College
2	Dr. Shaikh Kamal Uddin	Principal, Hingalganj Mahavidyalaya	 Principal Hingalganj Mahavidyalaya Hingalganj, North 24 Parganas.
3	Dr. Bibhas Bhattacharyya	Associate Professor in Physics, West Bengal State University	 Dr. Bibhas Bhattacharyya Associate Professor of Physics West Bengal State University Barasat, Kolkata- 700126



Principal, Barasat Government College

Dr. SAMAR CHATTOPADHYAY
West Bengal Senior Education Service
PRINCIPAL, Barasat Govt. College.
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Date:

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